

LAGOS CITY POLYTECHNIC, IKEJA
SCHOOL OF MANAGEMENT AND BUSINESS STUDIES
DEPARTMENT OF GENERAL STUDIES
2016/2017 SEMESTER EXAMINATION

COURSE TITLE: TECHNICAL ENGLISH IB COURSE CODE: OTM 12B/OTM 102/GNS 102 FOR WHOM: ND YR I ACC, BS, CS, OTM, CE, EE Answer	NO OF QUESTION: 6 TIME: ALLOWED: 2HRS PT INSTRUCTIONS: any
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Questions

1. There are several reasons correspondences are written. Discuss some of these reasons.

2. You are interested in pursuing further studies in a particular tertiary institution that you have heard about, but you are not too sure of their academic programmes, their facilities and so on. Write a letter to such institution.

3. Sometimes, the sender's message does not get through to the receiver or the receiver may misunderstand the message. Critically examine this statement.

4. Communication is a continuum. Examine this statement.

5. (a) Identify the sounds represented with the underlined letters in the words below:
 (i) nothing (ii) yacht (iii) champagne (iv) theatre
 (v) wash
 (vi) shape (vii) prays (viii) use (ix) caps
 (x) come
 (b) Briefly discuss the following below:
 (i) Fricative
 (ii) Nasal
 (iii) Diphthongs

6. Differentiate between the following pairs:
 (i) memo and electronic mail
 (ii) formal letter and informal letter
 (iii) our reference notation and your reference notation.